



CHESAPEAKE HAVEN HOMEOWNERS ASSOCIATION, INC.

158 Ohio Avenue
Earleville, MD 21919

www.chesapeakehaven.com

Spring General Meeting: Saturday, April 28, 2018 from 12:00pm-2:00pm MINUTES

Meeting was held at Connie L's garage at 65 Kent Ave. Vice President Ted Heath called the meeting to order at 12:12 P.M. There were 16 members in attendance (includes 10 of the 11 Board members – Brian Bennett could not attend).

Minutes from Fall 2017 General meeting and December 2017 Special meeting were reviewed and approved.

Attending Board members were introduced; the list of all current Board members is below:

President	Jan Bickford-Morrow
Vice President	Ted Heath
Treasurer	Tony Meenan
Secretary	Kay Kehler
Assistant Secretary	John Molyneux
Director	Brian Bennett
Director	Dean Jones
Director	Tom Kehler
Director	Marshall Leffew
Director	Connie Loukinen
Director	Natalie Rees

Treasurer's Report

Treasurer Tony Meenan reviewed the latest 2018 report with actuals through 4/26/2018. (A copy of that report is attached.) Reserve funds are fine for now and our budget is in good shape. HOA insurance cost did not increase. Snow removal cost is at zero. More than one third of 2018 dues have been collected. Not reflected here are more dues payments retrieved from the CHHOA mailbox today.

The resident agent registration is being changed from Ted Heath to Marshall Leffew. The reason for having a resident agent is for receipt of a letter or hand delivery of letter to the CHHOA from the county or state, should it be required.

Question was asked if we pay the legal counsel via a retainer or on an as needed basis? Ted fielded that question. We pay counsel on an as needed basis.

Tony explained that the CHHOA is a non-profit; we pay no fees. Tony explained that there is a guideline for what amount can be held in reserve to still remain as a non-profit. He will report back on what amount can be in reserve to still maintain non-profit status.

The Treasurer's report was accepted.



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1. Road/Common Property Maintenance
 - a. Roads have been raked and stoned by Mike Zang
 - b. Tree removed from Rhode Island Ave. by Mike Zang
 - c. Mike Zang mentioned that there are more roads that could use additional stone
 - i. Tom asked Mike to give us a quote Cecil and Baltimore
 - ii. Jan suggested we add stone end of Kent at top of beach road
 - iii. Marshall requested we ask Mike Zang if he can push stone back off blacktop
 - d. Brian Bennett contacted the Cecil County Roads Division in reference to the culvert at the intersection of Ohio Avenue and Grove Neck Rd. needing repair. Kevin Rea from the Cecil County roads division responded within 2 weeks and facilitated the much needed repair at no cost to the association.
 - e. Jan Morrow requested that we look at the cost of coating the blacktop at the Ohio Ave entrance now that culvert work has been completed, and also at Connecticut and Rhode Island Avenue entrances.
 - i. Tony stated there are few dollars left in the budget for this.
 - f. CHHOA Beach tags reminder to all new residents
 - g. Kay reminded residents to have the CHHOA yellow beach tag with them when using our beach. If you don't have one; see Kay for them; we distribute 2 per household
2. Mosquito spraying information for 2018 season
 - a. John Molyneux will be our 'mosquito manager' for CHHOA again for 2018. John is in his 6th year of coordinating this effort. John explained the spraying:
 - i. If you want details go to Maryland Department of Agriculture website; look under plants/pests and there is a whole detail of mosquito control
 1. Website link http://mda.maryland.gov/plants-pests/pages/mosquito_control.aspx
 - ii. 16 counties in Maryland participate
 - iii. Spraying this year begins toward end of May (depends on climate); they decide when it begins
 - iv. Spraying is done late evenings/early morning; typically 2:00 A.M.
 - v. John is our exclusive CHHOA contact with the spray tech; the spray tech has been doing this job for many years. The spray tech will not take direction from other CHHOA residents. John has emphasized this to the spray tech.
 - vi. Spraying is usually done on Wednesdays
 - vii. Jan Bickford-Morrow and Frank Montisano will be gate keepers again this year; they assure gate at Beach road is opened and closed
 - viii. The spray distribution is via a low volume sprayer mounted on the truck. They travel at about 20 mph which is most effective for depositing spray. It is 5 mph faster than our limit but at 2:00 A.M. that speed is little risk to the community.
 - ix. Cost for 2018 \$30 per 15 minutes currently (same charge as in 2017). He can do our entire neighborhood streets in 30 minutes traveling at 20 mph.
 1. Spraying cost will increase to \$35 for 15 minutes starting in July 2018
 - x. If you don't want spraying, you have to fill out a form called objection to adult mosquito control. You can get the form from the Maryland Department of Agriculture website. They'll turn off sprayer at your property.
 - xi. We're ready to sign up and will do so



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- xii. If you want your individual property sprayed in addition, go to the Maryland Department of Agriculture site and complete the form. YOU will be charged over and above community fee for spraying.
- xiii. John explained he is the community rep – it is a state requirement that we have a representative. Residents can contact John via email or via chesapeakehaven.com contact us page or email him directly at Jemolyneux@gmail.com. Please contact John. Do not contact the sprayer directly. John also wrote to the spray tech and that person will not take direction.
 - 1. Kay will add a mosquito spraying information to chesapeakehaven.com
- 3. AED Training – propose a Saturday date in 2018
 - a. Richard Brookes of the Cecil County Department of Emergency Services and his team conduct class. Class details: Training would be AED and CPR (they would bring several CPR Annie's). It would not just be AED Session is 3 hours. They can do a Saturday; they require it be a morning session that would run 8:30am-11:30am. You need to attend the ENTIRE 3 hour class. Certification cards are given to those who complete.
 - i. Kay will find out if there is a minimum number of participants required
 - ii. We may try to schedule this for the 1st Sat in October
 - iii. When more details are available we will add to chesapeakehaven.com
- 4. Beach stairs – what's next
 - a. Dean is compiling a list of marine contractors; some are willing to provide free estimates
 - i. Dean had one independent person come down to look at it; rough guess is it would be \$80-\$90K. . Dean took a lot of photos and will correspond with them to get more information.
 - b. Water running down is primary source of erosion; stop water from top and try to divert to natural culvert; possible idea is to put in something to build up the top to stop water from flowing down
 - c. There is support at the stairs and further back
 - d. We had an engineering who prepared the original plans for the revetment several years ago
 - e. Another idea in addition to starting at top to stem runoff; then bring the access area back further
 - f. Suggested we continue to have Dean can get some free advice on costs. He will take more pictures and work with several sources. Possibly ask the county storm water management team what we can do, and what type permits are needed. Marshall and Dean will work together on this research.
- 5. Budget - Past CHHOA treasurer reports 2014-2017
 - a. Several have been added to chesapeakehaven.com; go to Homeowners Association, then choose Treasurer Reports
- 6. Still need to get a more current copy of CHHOA bylaws posted on chesapeakehaven.com
 - a. A member in attendance asked where the current documentation is that provides the HOA dues information as well as the by-laws.
 - i. Kay will obtain the most current copy of bylaws from Jan and will post updated version on chesapeakehaven.com; and refiled in the Cecil County Repository with the approved amendments added since the last version was posted by previous secretary, Amy Leffew.
 - ii. Also to be added to the Cecil County Repository are the other documents as discussed in the April Board Meeting.



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New Business

1. Tree by stop sign at corner of Tony's property (corner of Baltimore and Ohio) is leaning precariously. Tony and Marshall will remove it
2. Need further definition on chesapeakehaven.com of what streets are part of our CHHOA. We can add text. We also have a map provided by the Jason Booth from Cecil County office and will add a link to that map. Would be nice to have a drone view of our neighborhood; Ted will ask his son if that might be possible.
3. Spring Common Area Cleanup 2018 – to-do list / date / time
 - a. Tony's granddaughter has a contact of young people who volunteer to help; he will reach out thru her
 - b. Date set: Saturday, May 19 9am-12:00 P.M. Meet at top of beach stairs for work assignments; plan to cover:
 - i. Beach area, Ohio/Connecticut Ave intersection bamboo cutting and uncover Pelsa markers
 - ii. Kay will add to chesapeakehaven.com Events calendar
4. Road right of way
 - a. Reminder to keep things out of right of way; roads are 50 foot wide

Adjournment – meeting was adjourned at 1:33 P.M.

Thanks to Connie for hosting the meeting!