



## CHESAPEAKE HAVEN HOMEOWNER'S ASSOCIATION

158 OHIO AVENUE

EARLEVILLE, MD 21919

<http://www.chesapeakehaven.com/>

BOARD MEETING MINUTES, MARCH 16, 2019

**Attendees:** Jan Bickford-Morrow, Galina McKee, Brian Bennett, Connie Loukinen & Shirley Jones

**Absent:** Marshall Leffew (1<sup>st</sup> miss), Ted Heath (1<sup>st</sup> Miss)

**Location:** Shirley Jones, 32 Kent Avenue, Earleville, MD 21919

**Time of Meeting:** 1014 – 1231

Meeting was called to order by President, Jan Bickford Morrow.

- There was a discussion about 2018-YTD General Meeting and Board Meeting minutes being redacted and ready to be submitted to the Cecil County Repository. These minutes are to be submitted to the county and Kay Kehler would be asked to post these minutes on [chesapeakehaven.com](http://chesapeakehaven.com).
- Brian Bennett agreed to be Acting Secretary for today's Board Meeting since Marshall Leffew (Acting Secretary) was not present. President Jan Bickford-Morrow to check with Marshall Leffew to see if he intends to remain in this role or if Brian Bennett is to fill in as Acting Secretary. All in attendance agreed that this needs to be determined.
- Board members reviewed the draft of the newsletter for the 2019 Spring General Meeting. It was then determined the meeting location was to be Shirley Jones' garage.
- Jan Bickford-Morrow advised the Board that the sinkhole repair was about \$800-\$900 dollars. Ted was not present to advise the board of any other road repair issues or if he received the quotes from other contractors for this year's road maintenance or beach stairs repair. There was a short discussion about the 50 foot right of way and that all members of the community needed to keep their properties cut back and free of obstacles that may interfere with emergency vehicles should an event arise for their need to traverse through our community. There was a discussion about maintaining our properties in accordance with the restrictions that are and have been in place since the association's inception. A suggestion was made that copies should be made available to those in attendance.



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- There was a discussion about Bus Stop safety and that all parents need to stay to one side of the road and keep their children off of the street and the main road during these times. This will allow drivers to exit and enter the community safely and keep the children and parents from potentially harmful situations.
- There was a discussion about the Ballots for the Spring General Meeting that will be included with the newsletter. The 1<sup>st</sup> item that will be voted on would be a Quorum Percentage. Currently it is set at 10% and the current board would like to change this percentage to 20%. An explanation would be included in the Spring 2019 Newsletter. The 2<sup>nd</sup> item would be a reduction of the size of the "Board" from 11 down to 7. Again, an explanation would be included on the Spring 2019 newsletter. The 3<sup>rd</sup> item to be added to the Ballot would be a measure taken to prevent deeded property owners of the same property to serve on the "Board" at the same time. (IE Husband, Wife, etc.). This explanation would be added to the Spring Newsletter as well.
- Galina McKee explained the current payment information in regards to the dues for the community. She advised that 12 people have already submitted their payments for the 2019 dues. Galina asked if the "board" agreed that we send out invoices for past due amounts to include a fee. A discussion was held and noted that a follow-up letter would be sent to those in arrears and possibly a payment arrangement could be made for those falling on hard times prior to implementing the lien process. Galina asked how to find out what properties had a lien that were recently sold and how to go about getting the monies owed returned to the membership. It was determined that a title search would have to be done and contacting the title company may result in retrieving those funds. A determination was agreed on that there was no use in entertaining a lien on properties less than 2 years in arrears.

Meeting adjourned at 1231 hours.

Respectfully submitted,

Brian Bennett